

# the broadberry events



Intro

Rates

Occupancy

Parking & Info

Entertainment &  
Production Info

Additional Options



THE PLACE  
TO PLAY



## the broadberry

2729 West Broad Street, Richmond VA 23220  
804.353.1888 | erin@thebroadberry.com

[www.thebroadberryevents.com](http://www.thebroadberryevents.com)

# Broadberry Event & Wedding Reception Options

## The Broadberry

Special Events and Music Venue

2729 West Broad Street

Richmond, VA 23220

804-353-1888

Conveniently located in the heart of The Museum District, and right on the corner of Broad and Boulevard, The Broadberry's intimate space, high ceilings and chandelier-lit interior make a perfect setting for the eclectic bride. We pride ourselves in being an affordable venue while providing exceptional service, making your special day memorable and stress-free. From our VIP section to our dance floor, the spotlight is on you on your wedding day and we want to make it everything you could ever possibly imagine.

### Rental Rates Start at:

**Friday:** \$2,000.00

**Saturday:** \$2,500.00

**Sunday-Wednesday:** \$1,500.00

**Thursday:** \$1,800.00

*\*Rental includes a minimum of two bartenders, one door representative, and appropriate kitchen staff if needed. Additional staffing may be required for your event and will be charged at an hourly rate or flat rate TBD by specific needs. Rental also includes our large outdoor patio space. Rental as quoted above covers 5 hours of event time, not to exceed 8 hours. If additional time is needed, we can cover up to a 24 hour time period at an hourly rate.*

**Ceremony Flat Fee:** \$500.00

**Ceremony Fee w/ Officiant:** \$750.00

**Maximum Occupancy:** The Broadberry can hold a maximum of **400 people** (less if tables & chairs are placed). We also have an intimate patio space that works great for a nice cocktail hour or fresh air without ever leaving the venue.

- Cocktail style reception: Full occupancy up to 400
- If the event is fully plated/seated, we can accommodate up to 150 guests (more if guests are seated on patio)

- If you'd like to rent *JUST* the **patio**, 75 people

**Catering (Food/Bev.):** The Broadberry provides catering service, please see attached menu options that include heavy hors d'oeuvres.

1. If you choose to provide your own (outside) catering: \$450.00 fee, \$75/hour for use of kitchen
2. The Broadberry does not typically requires a food/beverage minimum
3. Available to you and your guests is a fully stocked bar which includes:
  - A wide variety of craft beer on tap
  - Variety of canned beers, craft and domestic
  - Red and White wines on tap (yes, it's true!)
  - Several different cocktail options and all levels of spirits

*In accordance with Virginia ABC law, all alcohol must be purchased through The Broadberry, however you are the one that sets the budget.*

### **Parking Info:**

The Broadberry has a private lot adjacent to building with 12 reserved spots and 24 open spots after 8pm. We also have a private lot in the back for 6-8 vehicles. Free street parking is available on both sides of West Broad Street. The Children's Museum is less than a block away and offers unlimited parking, free and does not ticket or tow.

### **Production Information:**

- Sound / Lighting / Use of stage: \$400.00 (5 hours)
- If you require additional tables/chairs: \$300.00 (delivery/pick-up)
  - Setup/breakdown is an additional \$125.00 - \$185.00 (may vary)
  - Linens can be provided in black and/or white; red tablecloths are limited but available at no additional cost
- The Broadberry has *two projection screens*, as well as *two TVs* set up around the bar area. Use of these are encouraged and included in your rental for however you choose, such as slideshows or streaming ceremony. Projection for behind the stage is possible *at an additional cost*.
- Furnished and secured private room directly off stage left with keypad secured hall access and pocket door, stage level access (Storage available in green room).

### **Music, Band/DJ:**

- If you would like The Broadberry to book for you:
  - A band: \$3,500.00 - \$5,000.00
  - DJ: \$800.00 - \$1,500.00
- You also have the ability to run your own playlist through our system at no additional cost

### **Additional Options:**

- Tented Patio: \$825.00 (*you can rent from an outside vendor if you choose*)

- Full Service Event/Wedding Planner: starting at \$2700.00 (rate varies depending on your needs, please contact [erin@thebroadberry.com](mailto:erin@thebroadberry.com) for specific details)
  - We can be involved as little or as much as you want/need
  - Some tasks with planner include but are not limited to:
    - Securing Vendors (floral, photog, band/dj, rentals)
    - Creating/Designing custom invitations
    - Creating and Formatting slideshow
    - Meeting with other parties/vendors
    - Creating custom theme inspired by you
    - And much more!
- Day of Event Coordinator: *\$250.00*
  - Day of Coordinator required for weddings and receptions
  - Each additional hour (after five hours) is *\$75.00*
- Additional Wait Staff: available, must be requested 30 days prior, rates vary
- Valet can be arranged and is available upon request (rates vary)
- Additional Lighting: spot lighting, projection lighting, custom lighting (starting at \$45/ea)
- Photo Booth: \$625.00
- Linens - available for all tables - prices vary on size ranging from \$7.00-\$22.00
- Graphic Design - event posters/fliers, wedding invitations, marketing material, etc \$125.00 per design and/or design rendition
- Your options are endless! We encourage you to be as creative as possible! There's not too many things we can't do or don't allow. :)